

SACADBRG MEETING NOTES UPDATE for CFSVA AGM

2 October 2014

(note the last meeting was July 2014)

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CFSVA SACADBRG Rep

1. Information Improvement

- Information re SACAD is on the CFS portal and is available to volunteers, CFS to check that the information is current and relevant as the latest info is dated August 2013!

2. Documented details of SACAD governance groups / reporting arrangements (Burnside meeting issue)

- Flow charted information to come. showing linkage and responsibilities between SAFECOM Agencies and Attorney Generals Dept.
- Reporting mechanism for this BRG group to have matters raised at the highest level in the governance arrangement for SACAD, not just within the CFS / SAFECOM

4. Inter Cad - implementation update

- testing of interoperability between Agencies complete and implementation will be held over until SACAD version 9.3 is implemented in the last week of October, early November 2014.
- CFS/MFS and SAPOL should be ready to use InterCad by November 2014, but if SAAS can't get it going before 5 Dec 2014, then it will be into 2015 before it starts!
- Caller line information to come with incident notification, which will enable AF to follow up with caller if necessary (not been available to date)
- recent meeting between Agencies to update info for InterCad

6. SLA update / implementation

- This matter, still not completed after some 7 years of work!
- MFS has prepared 2 SLA agreements – being core CRD and operational support. CFS have made several amendments to these and submitted these to the CFS CO for approval in January 2014. These agreements will then be sent back to MFS for formal approval. No timeframes available.
- Copies of the two SLA's to be circulated to BRG. Still waiting!

7. Alerts, use of by AF

- AF have agreed to some use of alerts and it surrounds burnoff responses. The full adoption of the use of Alerts remains unresolved

9. SACAD Risk Register

- Still no updated copy available, despite much work being done in mid 2012 to update same by the BRG and ROPO's
- A copy of the risk register was distributed, but the version was out of date and had been superseded, CFS to provide latest copy to BRG.

10. State Air Desk - update

- A paging and training document has been prepared for Air Desk staff and should be operational prior to the FDS. Ready to go, awaiting advice from CFS to start training.

11.SACAD Resourcing - linked to SACAD forward work plan to come. Where are we at with Issue forms?

- new "spider" tool developed for "pin drop" for 20 nearest brigades by road – This is being used to identify the closest resources for back up beat sequencing. Data is provided to regions upon request. Gumeracha Group latest to use this tool for backup beats.
- tweaking occurring in customisation, as brigades become more aware of what can be provided through SACAD. - *Ongoing*

12. Burn Off Advice

- No progress made on this topic although a paper has been prepared for implementing a Permit Information Management System (PIMS), and the DCO's are pushing for funding, initially to get the system up and running, then to link it to SACAD, will allow Authorised Officers to enter all permits electronically and be available on line – This remains ongoing, as no funding (\$520k) has been made available to progress PIMS!
- additional work on training AF operators on techniques to try and better identify when a burn off is occurring is underway – Work instruction has been issued for AF operators according to a flow chart which has been prepared.
- CFS to talk with MFS about Authorised Officers contacting AF to advise on permits be issued, workload issue for AF. – Work being done on the PIMS concept to overcome this issue.

16. I'Net Viewer

- ROPO's have prepared a list of functions they see are needed in I'Net Viewer, copy to BRG members to come and finalise same. – *SACAD team have not received a copy of Regional requirements from the ROPOs.*
- I'Net Viewer will be reviewed after implementation of 9.3 version of SACAD in October / November 2014
- High level "VPN" type access required to use / access this function, ROPO's have been shown latest version.

17. Emergency Service Map Books

- Justice Dept still working on and advise that a layer will be added to SACAD whereby a 1 sq km map and page coordinate from top left corner of the layer which will provide a 6 digit coordinate for all incidents on pager messages outside the UBD map areas. This is about 2 months away from implementation, following introduction of version 9.3.

18. Multiple Incidents

- No copy of paper prepared or recommendations made following multiple lightning strike incidents in the R1 last year (2012) has been made available
- Separate Draft multiple Incident paper was sent to BRG members for consideration, but seems only to address situation in AF, not within CFS.
- Point was made that a CFS Officer **must** attend AF when this procedure is implemented.
- It turns out the SAAS have been using ELOI (Enhanced Location of Interest) whereby a polygon can be freehand drawn onto a map in SACAD and responses within that Polygon can be managed differently in the event of multiple incidents, eg lightning strikes. This is something that we flagged right from the start that we should have. We need to now progress it once the new 9.3 version of SACAD is in place in late October 2014
- Discussion paper coming in about 8 weeks re this topic

20. Peri Urban responses issues

- Para and Mawson Groups doing a lot of work and have been invited to attend AF with Phil and Gary to see how things might be done differently - ongoing

22. Helicopter landing zones

- Previous agreement between CFS and SES not documented at the time. Since then, SES units have been canvassed and all want to be part of HLZ's.
- It is proposed to establish 2 incident types, one being RCR and the other Medical retrieval

In the case of RCR, where the CFS / SES is already in attendance, AF will make contact with the Incident Controller and establish whether sufficient resources are available to do the HLZ, if not additional resources can be responded (nearest most appropriate).

In the case of medical retrievals, the SES would responded initially. This proposal was sent to the DCO forum for formal adoption and sign off after several meeting to gain agreement. At that meeting SAMFS decided that they too wanted to participate in the agreement. This has now delayed the adoption of this proposal and it continues to be worked on with SAMFS.

23. AF/CFS liaison person

- Role to be included in MIP paper to come shortly
- Has worked well already for fires around Bundaleer and has made for easier contact with AF by Regions, as they can ring the CFS person direct in AF.
- This position has been used several times and it is being reviewed to the viability to become an ongoing role. This position has been included in the SLA agreements.

25. Status Messaging

- The SACAD team has been working on a "Status Messaging" trial. 3 busy brigades, Morphett Vale, Blackwood and Oakbank / Balhannah, along with all MFS Regional stations Rural and Peri urban have been selected to participate in this trial. The trial will use the features that are available in the GRN radios to send status messages to AF thus reducing the requirement for AF to answer radios etc. During the trial which finished on 30 June, the status messaging will not replace current processes but will run side by side.
- Apparently the trail was successful and Motorola have offered the MFS/CFS a system at a cost of \$60,000, whereby status buttons can be used on the GRN radios for acknowledge page, responding, back in station, which will automatically come up on the AF operators screen and can load directly into CAD as an update without AF operator intervention. This would obviate the need to make verbal contact with AF and provide an electronic record of notifications. MFS have said they will pay half, awaiting CFS approval to pay other half, \$30,000. **This is seen as a must have for volunteers.** The Motorola system is used around the world, so is well proven.

Next meeting will be face to face in late October early November 2014 to look at Inet Viewer, Intercad and other enhancements as part of the new 9.3 version of CAD.

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